

# Rio Brazos Property Owners Association

## *AGENDA - BOARD OF DIRECTORS MEETING*

**Date: August 12, 2017**

**Time: 9:00 a.m. – Special Board Meeting**

**Place: 101 E El Camino Real Weatherford, TX. 76087**

### **I. CALL TO ORDER/ROLL CALL**

- a. Sonny Mauldin, Robert New, Tammy Thomas, Todd Helm, Jim Shaunfield, Nick Massey, Teresa Steele

### **II. OPEN FORUM**

OWNER CONCERNS AND COMMENTS

NOTE: The Board can take no action on any item presented by Owners that is not on the agenda. Limit five minutes per person

### **III. CANVAS ELECTION RESULTS**

Board will canvas votes from recent election and present results for formal adoption and record in minutes.

Tammy Thomas	85
Todd Helm	73
Michelle Carlos Brueggman	28
James (Jim) Shaunfield	90
Robert New	90
Sonny Mauldin	90

- a. Action: Canvas election results
- b. Action: Define Term Lengths

### **IV. ELECTION OF OFFICERS**

- a. Action: Elect President
- b. Action: Elect Vice President
- c. Action: Elect Treasurer
- d. Action: Elect Secretary

**V. FINANCIAL STATEMENTS / TREASURY REPORT**

- a. Nancy Hard will present current Financial Statements
- b. HIRING OF SECRETARY/BOOKS AND RECORDS
  - i. Action: Approve hiring of office position
- c. REIMBURSEMENT OF FUNDS FOR EXPENSES INCURRED WITHOUT BOARD
  - i. Robert New and Sonny Mauldin to present expense receipts
- d. Action: Approve expenses incurred without board
- e. Checking Account Signature Card
  - i. Action: Approve Robert New, Jim Shaunfield, and Teressa Steele for signatures on POA Account

**VI. COMMITTEES**

- a. DESIGNATE/FORM MAINTENANCE COMMITTEE
  - i. Todd Helm to present three candidates for Maintenance committee
  - ii. Action: Approve committee
- b. DESIGNATE/FORM ARCHITECTURAL COMMITTEE
  - i. Robert New to present three candidates for Architectural committee
  - ii. Action: Approve committee
- c. DESIGNATE/FORM AUDIT COMMITTEE
  - i. Jim Shaunfield to present three candidates for Audit Committee

**VII. OTHER BUSINESS**

- a. DISCUSSION REGARDING ACTIONS TAKEN WITHOUT FORMAL BOARD
  - i. REFUND FINES IMPOSED WITH PROPER OVERSIGHT
    - 1. Review individual fines issued
    - 2. Action: Issue enforcement or dismiss
- b. LAWN MAINTENANCE VIOLATIONS
- c. DISCUSSION OF PROCEDURE FOR HANDLING ENFORCEMENTS
  - i. Action: Adopt policy for handling complaints and enforcements

**VIII. ADJOURNMENT**